



VDEI Educational Interpreter Virtual Hub (EIVH) Discussion Protocols

Purpose

Within the Educational Interpreter Virtual Hub a **Discussion Page** is provided by the Department of Education and Training (DET) to enable connection between Educational Interpreters (EI) across Victoria. The Discussion Page is a safe space to allow EIs to:

- Engage in professional conversations on topics and subjects relevant to the EI role
- Provide advice and guidance to colleagues
- Share relevant EI resources
- Be connected to a supportive community of practice

Access

1. The Discussion Page is available to those who have access to the Educational Interpreter Virtual Hub.
2. Participants who fail to abide by the following protocols may be prohibited from accessing the Discussion Page.

General

3. No discussion of specific schools, students or staff details are permitted. Always aim to keep information general to avoid breaching confidentiality.
4. Posts are required to be professional and courteous. Please respect the diversity of the EI role in schools, including the breadth and range of knowledge and experience of your peers.
5. The Discussion Page is a self-regulating environment. Individuals are responsible for their own posts and DET takes no responsibility for posts made by members.
6. While it is expected that individuals may express divergent views, it is important to ensure that conversations always remain respectful.
7. Discussions will be monitored from time to time by a VDEI Virtual Hub facilitator and the VDEI digital professional learning team.
8. If there are concerns that a post has breached protocols, please email VDEI: vdei@education.vic.gov.au and the team will follow up appropriately.
9. Inappropriate posts will be removed at the discretion of VDEI and a warning issued to the individual. Should inappropriate posts continue, the individual may be removed from the EIVH.
10. VDEI reserves the right to remove discussion threads and individual posts if they are deemed to be in breach of ethical guidelines, are inflammatory in nature, or otherwise objectionable.
11. The Discussion Page must not be used for any purpose that is unlawful or prohibited by the protocols.
12. This is not a forum for self-promotion, spam or for posting irrelevant links.

Educational Interpreter VIRTUAL HUB



13. Participants must not post:

- Content that is offensive, indecent or objectionable in any way
- Content that is defamatory or overly critical of individuals or services and organisations which provide help to others
- Content that is likely to cause harm/distress to other people reading the post
- Any content that the sender does not have the right to transmit under any contractual relationship (such as confidential information or personal information)
- Any material that contains software viruses or any other computer programs designed to interrupt, destroy or limit the functionality of any computer or hardware or telecommunications equipment, and
- Links to websites unrelated to the role of Educational Interpreting, Deaf Education, Deaf community or Education in general.